

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
Diamondhead, Mississippi  
Council Chambers, City Hall  
January 20, 2015  
6:00 pm CST

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I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Knobloch

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch Sislow and Rech.

Absent: None

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4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Lopez moved, seconded by Councilmember LaFontaine, to amend and approve the Agenda Order as follows:

**DELETE** 3.c. **2015-007**: Approve Change Order No. 1 in the amount of \$1,400 for city hall drainage project contract with Gray Dirt & Gravel, LLC

**ADD** 3.d. **2015-008**: Authorize travel February 9-11, 2015 for Mayor, City Manager and consulting Engineer to Washington, D.C. to meet with Congressional Delegation to discuss transportation issues for Diamondhead.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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II. **Presentation Agenda**

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on February 3, 2015 in Council Chambers located at 5000 Diamondhead Circle
- b. Hancock County Solid Waste Authority Update - Councilmember LaFontaine stated that at the January 12<sup>th</sup> meeting the Authority voted to move forward with 20 Year Plan as drafted. The Board of Supervisors has also agreed to update the Hancock County website to include Solid Waste Authority contact and other information. Councilmember LaFontaine state for the record he had filed his annual report with Mississippi Ethics Commission and reminded the Mayor and other Councilmember to the same.

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2. City Manager's Report

**Audit Services Proposal:** The one proposal received was over budget. Currently in negotiations and not ready to recommend rejection of the proposal. May need to inquire with additional firms and a recommendation for audit services will be forthcoming.

**Municipal Judge Order:** A request from Judge Johnson was received requesting payment for process service be issued at such time the service is necessary. Attorney Tindell consulted with the State Auditor's Office reporting that payment should be issued by order of the Judge with such payment being ratified on the next docket of claims.

**Bandstand:** Spoke with Harold Dawley regarding the location of the proposed bandstand. The Bandstand Committee is not in agreement with location selected by the Council and want the construction to be at the original location near the POA circle and Diamondhead Drive North.

**Dairy Queen Road:** Soil boring will begin soon. Seymour Engineering is preparing a cost analysis and Richard Sullivan is working on drainage. Depending on the total estimated cost and funding available, may be necessary to complete in two phases.

**Hazard Mitigation Renovations:** Architects are completing necessary application for additional funding. It appears after talking with MEMA representatives additional funding is available and should be awarded to the City. The bids awarded tonight were contingent upon the additional funding.

**COAST ELECTRIC POWER ASSOCIATION:** A meeting with Coast Electric Power Association resulted in the City assuming responsibility for the street lights in The Oaks. The monthly operating cost is estimated to be approximately \$325.00. All charges prior to acquisition will not be assessed to the City due to a billing error on the part of Coast Electric.

Mayor Schafer stated Diamondhead Water & Sewer District wants the City to assume the lighting for the lights in the water tower circle. The lights were relocated from the intersections to the circle at the request of DWSD. Each pole contains two fixtures: one shines on the circle and the other on the water tower. The Mayor stated the City should be responsible for only those light used to light the circle.

**BRANDING:** Linda McCarthy with Hancock County Chamber of Commerce received five proposals. She was pleased with the response and will making a recommendation this week.

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3. Public Comments on Agenda Items – None

III. Policy Agenda

1. Approval of Minutes

- a. Councilmember Rech moved, seconded by Councilmember LaFontaine to approve January 6, 2014 minutes as presented

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Ordinances:

- a. **2015-003:** Text Amendment- Zoning Ordinance Article 11: Tree Ordinance

Councilmember Knobloch moved, seconded by Councilmember Rech, to approve a text amendment to Zoning Ordinance Article 11: Tree Ordinance thereby defining protected tree species as 1. Live Oaks and 2. Magnolia trees and applying the application fee to tree removal of the protected species only; and further to approve a text amendment to Ordinance 2013-032 Fee Schedule for Planning and Development to reduce the application, review and issuance of a Protected Tree Removal Permit fee from \$100 to \$50

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED**

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3. Other Actions:

- a. **2015-002:** Order waiving permitting and inspection fees associated with hazard mitigation and ADA Improvements to City Hall

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to order City Hall Hazard Mitigation Project 4081-005 and City Hall ADA Improvements Community Development Block Grant Project 1131-14-432-PF-01 be deemed exempt from city-assessed fees, including but not limited to, permitting and inspections.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED**

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- b. **2015-004:** Award bids received for Hazard Mitigation Improvements to City Hall contingent upon the award of additional funding through MEMA Hazard Mitigation Grant Program 4081-15

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to accept and award, contingent upon additional funding through Hazard Mitigation Grant Program 4081-15, the low bid received from Vision Constructors, Inc. for Base Bid in the amount of \$389,900.00 and Alternate No. 3 in the amount of \$106,000.00 for a total amount of \$495,900.00 (CERTIFIED BID TABULATION AND ARCHITECT RECOMMENDATION ARE REPRODUCED AT THE END OF THESE MINUTES AND MADE A PART THEREOF.)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED**

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- d. **2015-008:** Authorize travel February 9-11, 2015 for Mayor, City Manager and consulting Engineer to Washington, D.C. to meet with Congressional Delegation to discuss transportation issues for Diamondhead

Councilmember Lopez moved, seconded by Councilmember Knobloch, to Authorize travel February 9-11, 2015 for Mayor, City Manager and consulting Engineer to Washington, D.C. to meet with Congressional Delegation to discuss transportation issues for Diamondhead

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED UNANIMOUSLY**

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**IV. Routine Agenda**

1. Docket of Claims (Claims DKT151135 thru DKT151177)

Councilmember Lopez moved, seconded by Councilmember Silsow, to approve the Docket of Claims (Claims DKT151135 thru DKT151177)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Abstain: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Net Payroll, including benefits and taxes, January 7, 2015 - \$43,896.16  
3. December 2014 Financials

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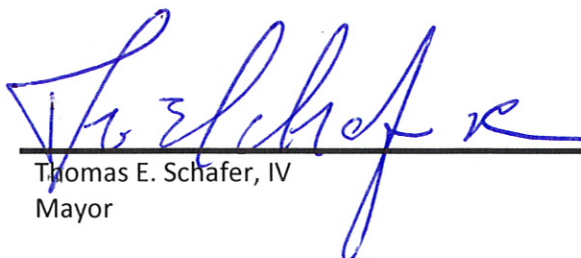
**V. Public Comments on Non Agenda Items - None**

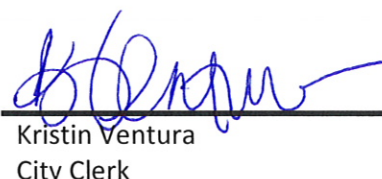
**VI. Adjourn/Recess**

At 6:26 p.m. p.m. CST Councilmember Lopez moved, seconded by Councilmember Sislow, to adjourn.

Ayes: Mayor Schafer, Lopez, LaFontaine, Knobloch, Sislow and Rech. Abstain: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

  
Thomas E. Schafer, IV  
Mayor

  
Kristin Ventura  
City Clerk